

**RUMSON-FAIR HAVEN REGIONAL HIGH SCHOOL  
BOARD OF EDUCATION  
RUMSON, NEW JERSEY 07760**

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**Regular Meeting  
December 10, 2024  
Rumson-Fair Haven Regional High School Learning Commons  
6:30 p.m.  
AGENDA**

*"Our mission is to empower all of our students with the tools to find their passions and thrive as knowledgeable, confident, resilient, creative, and compassionate citizens of a global community."*

- 1. Call to Order**
- 2. Salute the Flag**
- 3. Statement of Compliance**

Adequate notice of this meeting has been disseminated in accordance with NJSA 10:4-8 of the Open Public Meetings Act, specifying the date, time and place and filed with the Asbury Park Press, the Two River Times, the Borough Clerks, posted on the District website and in the Main Office.

**4. Roll Call**

Mr. Grant		Mrs. Kiley		Mr. Page	
Mrs. Halcrow		Mrs. McCabe		Mrs. Thompson	
Mrs. Hickey		Mrs. McGinty		Mrs. Whitehouse	

- 5. Welcome of Visitors**
- 6. Communications**
- 7. Board Reports**

- ❖ Student Representative Report - Olivia Rome, Patrick Thompson
- ❖ Athletics & Activities - Mrs. Whitehouse - November 22, 2024
- ❖ Education - Mrs. Thompson - December 4, 2024
- ❖ Finance & Facilities - Mr. Page - December 3, 2024
- ❖ Personnel - Mr. Page - December 9, 2024
- ❖ Policy - Mrs. Halcrow - November 25, 2024

❖ Superintendent's Report

**Drills**

TYPE OF DRILL	DATE	TIME	DURATION
Fire Drill	November 5	12:47 p.m.	6 minutes
Lockdown	November 18	10:30 a.m.	4 minutes

**Enrollment** - 827 as of November 30, 2024

**8. Special Recognition**

- a. Mrs. Jennifer Halcrow - 3 years of service
- b. Mrs. Suzanne McCabe - 3 years of service
- c. Olivia Rome
- d. Patrick Thompson

**9. Public Comment on Agenda Items**

**10. ACTION ITEMS**

**MINUTES**

**The superintendent recommends approval of minutes #1**

**Approve Board Meeting Minutes**

1. Recommend Board approval of the following meeting minutes:
  - a. November 18, 2024 Special Meeting Minutes
  - b. November 18, 2024 Executive Session Minutes
  - c. November 19, 2024 Regular Meeting Minutes
  - d. November 19, 2024 Executive Session Minutes

**PERSONNEL**

**The superintendent recommends personnel items #2 - 8**

**2. Approval of the Appointment of Interim Assistant Principal**

Recommend approval of the appointment of Dr. Robert Daniello as the Interim Assistant Principal, beginning February 3 through June 10, 2025 at \$550.00 per diem.

**3. Approval to Update Resignation Date**

Recommend Board approval to update the resignation effective date for Mackenzie Hargrove from November 30, 2024 or sooner to December 1, 2024.

**4. Approval to Amend End Date of Long Term Replacement**

Recommend Board approval to amend the end date for Amy Winters as a Long Term School Psychologist Replacement from April 1, 2025 to February 10, 2025.

**5. Approval of Long Term Replacement for the 2024 - 2025 School Year**

Recommend Board approval of the following long term replacement for the 2024 - 2025 school year, pending completion of all required paperwork:

NO.	NAME	POSITION	SALARY STEP / GUIDE	EFFECTIVE
1.	Amy Winters	Wellness Counselor	\$77,255 Step 13-14 / BA+60 Guide	February 11 - June 17, 2025

**Substitutes / Coaching/Advisor Appointments**

**6. Approval of a Sidebar Agreement**

Recommend Board approval of the establishment of an additional National Honor Society Advisor for the duration of the 2022 - 2025 contract in accordance with Group II of the Advisor's Guide with a stipend of \$4,554.00.

**7. Approval of a Sidebar Agreement**

Recommend Board approval of a sidebar agreement for the Sound Engineer for the duration of the 2022-2025 contract.

**8. Approval of a Sidebar Agreement**

Recommend Board approval of a sidebar agreement for the Sound Engineer Trainer for the duration of the 2022-2025 contract.

## **FINANCE**

### **The superintendent recommends finance items #9 - 15**

#### **Board Secretary's Monthly Certification - October 2024**

Pursuant to 6A:23A-16.10(c)3, I, Sean Cranston, School Business Administrator/Board Secretary, certifies that no line item has been over expended in violation of 6A:23A-16.10(c)3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

***Sean S. Cranston***

#### **9. Approval of Bill List**

Recommend Board approval of the following bill lists dated **December 5, 2024**:

General Fund	\$ 672,839.31
Special Revenue Fund	\$ 34,153.11
Capital Projects Fund	\$ 0.00
Food Services Fund	\$ 96,485.54
<b>Total</b>	<b>\$ 803,477.96</b>
Payroll 11-27-24	\$ 857,791.28
<b>Total Expenditures</b>	<b>\$ 1,661,269.24</b>

#### **10. Approve Board Secretary's Report – October 2024**

Recommend Board approval of the Board Secretary's report for **October 31, 2024**.

#### **11. Approve Panda LLC, Cash Reconciliation Report– October 2024**

Recommend Board approval of the **Panda LLC Cash Reconciliation** report for – **October 31, 2024**.

#### **12. Budget Transfers - October 2024**

Recommend Board approval of the budget transfer report for **October 2024**.

#### **13. Board of Education's Certification of Budgetary Major Account Fund Status**

To approve that pursuant to 6A:23A-16.10(c)4, the Board of Education after review of the School Business Administrator/Board Secretary's monthly financial reports as of **October 31, 2024**, and upon consultation with the appropriate district officials, certifies to the best of their knowledge no major account or fund has been over-expended in violation of 6A:23A-16.10(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**14. Approval of Attendance at Professional Conferences and or Workshops:**

Recommend Board approval of the following staff to attend professional conferences and or workshops as recommended by the Superintendent of Schools:

Date	Name	Conference/Workshop (Budget Account #)	Registration	Estimated Travel	Day	Location
12/4/24	Meredith Brow	Sandy Hook Promise	\$0	\$0	Half a.m.	Freehold, NJ
1/15/25	Sean Cranston	A.I. for the Business Office	\$145	\$60	Full	Mt. Laurel, NJ
3/25/25	Sean Cranston	NJASBO Purchasing	\$145	\$60	Full	Mt. Laurel, NJ
2/2/25	Luccarelli, Petronila	Northeast Conference of the Teaching of Foreign Languages	\$235	\$0	Full	New York, NY
2/28/25	Malaney, Lauren	NJAPSA: Winter Academy Conference	\$149	\$0	Full	Monroe, NJ
1/30/25	Sarles, Stephen	Hot Issues in School Law	\$150	\$50	Full	New Providence, NJ
12/11/24	Schulte, Alyssa	Hackensack Meridian School of Medicine: Child and Adolescent Psychiatry Symposium	\$0	\$0	Half AM	Virtual
1/28/25	Torta, Aubrey	What is college writing?	\$285	\$22	Full	Ewing, NJ
12/19/24	Washeleski, Stephanie	NJ Coalition for Inclusive Education IEP Writing and Progress Monitoring	\$0	\$0	Half AM	Virtual
3/28/25	Jessica Mentzel	Engaging Older Readers with Poetry through Social-Emotional Sustenance English teachers and leaders grades 5-12	\$300	\$0	Full	Ewing, NJ

**15. Approval of Outside Service Provider**

Recommend board approval of Kolli Psychiatric and Associates to provide outside evaluations when needed for CST testing at \$900 per evaluation when needed for the 24-25 SY.

## **EDUCATION**

### **The superintendent recommends education items #16 - 20**

#### **16. Approval of Field Trip Request(s) for the 2024-2025 School Year as listed**

Recommend Board approval of the following field trip request(s) for the 2024-2025 school year:

<b>DATE</b>	<b>DESTINATION</b>	<b>CLUB/CLASS</b>	<b>ADVISOR/ CHAPERONES</b>
March 28	Guild of Creative Art	Honors level art classes	Kristen Lanfrank

#### **17. Approval of Fundraising Request(s) for the 2024-2025 School Year as listed**

Recommend board approve the following fundraising request(s) for the 2024-2025 school year:

<b>DATE</b>	<b>CLUB/PROGRAM</b>	<b>ADVISOR(S)</b>	<b>ACTIVITY</b>
December	Character Education	Alyssa Schulte	Adopt a family for the Holidays with the Giving Tree-Help One Kid Organization
December 1 - 31	Key Club	Jeremy Schulte	Collect toys for the RAINE Foundation
Winter Season	Class of 2026	Alyssa Schulte	Sell candy and beverages at basketball games and wrestling matches
December - June	Spanish Honor Society	Christina Gauss	Selling holiday certificates to raise funds for SHH's National Fundraiser

#### **18. Approval of Home Instruction**

Recommend Board approval of home instruction for the 2024 - 2025 school year as listed:

<b>STUDENT NO.</b>	<b>TIME FRAME</b>	<b>REASON</b>	<b>PROVIDER/COST</b>
26000228	11/4 - approximately 10 weeks (1/12/2025) 10 hours per week	Medical	\$45/hour Facility
28001232	12/5, 12/6, 12/9, 12/10, 12/11 Not to exceed 10 hours per week	Suspension	\$55/hour RFH Faculty
27001050	12/3 - approximately 2 weeks (12/17/2024) Not to exceed 10 hours per week	Medical	\$55/hour RFH Faculty

## **19. Approval of Revised Curriculum**

Recommend Board approval of the revised curriculum listed below:

- *Geometry*
- *Geometry Honors*

## **20. Approval to Affirm HIB Decision**

Recommend Board approval to affirm the recommendation made by the Superintendent regarding the HIB Investigation FY 2024-2025-2 reported by the Superintendent at the Board's November 19, 2024 Meeting.

## **POLICY & PLANNING**

### **The superintendent recommends Policy & Planning items #21 - 24**

## **21. Approval of Second Reading of Policies and Regulations**

Recommend Board approval of the second reading of the policies and regulations listed below:

- Policy & Regulation 2200 - Curriculum Content
- Policy & Regulation 5200 - Attendance
- Policy & Regulation 8467 - Firearms and Weapons

## **22. Approval of First Reading of Policies and Regulations**

Recommend Board approval of the first reading of the policies and regulations listed below:

- Policy 0141 - Board Member Number and Term
- Policy 3160 - Physical Examination (M)
- Policy 4160 - Physical Examination (M)
- Policy 5350 - Student Suicide Prevention (M)
- Policy 8420 - Emergency and Crisis Situations
- Policy 5337 - Service Animals
- Policy & Regulation 5440 - Honoring Student Achievement

## **23. Approval to Abolish Policy**

Recommend Board approval to abolish the policy listed below:

- Policy 0164.6 - Remote Public Board Meeting During a Declared Emergency

## **24. Approval of 2025 Board Meeting Calendar**

Recommend Board approval of the 2025 Board Meeting Calendar as attached: ([Attachment A](#))

11. Motion to Approve Recommendations

12. Approval Vote

13. Discussion Items

14. Public Comment - Any School Related Topic

15. Executive Session

- ❖ Student Matters
- ❖ Personnel
- ❖ Attorney/Client Privilege

**WHEREAS**, the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., (the “Act”) provides that the Rumson-Fair Haven Board of Education may hold an “Executive Session” from which the public is excluded to discuss matters that are one of the nine (9) subject matters listed Section 12(b) of the Act; and

**WHEREAS**, it is recommended by the Business Administrator that the Rumson-Fair Haven Board of Education go into Executive Session on December 10, 2024 to discuss matters that are permissible for discussion in Executive Session; and

**WHEREAS**, the length of the Executive Session is estimated to be 45 minutes after which the public meeting of the Board may reconvene and proceed with business; and

**WHEREAS**, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

**NOW, THEREFORE, BE IT RESOLVED** by the Rumson-Fair Haven Board of Education that the Board shall go into Executive Session to discuss the following items:

ITEMS DISCUSSED IN EXECUTIVE SESSION MAY RESULT IN BOARD ACTION WHEN THE BOARD RECONVENES TO PUBLIC SESSION.

16. Reconvene Public Session

17. Superintendent’s Additional Action Items

18. Motion to Approve Recommendations

19. Other Business

20. Unfinished Business

21. Adjournment

#### **Communicating With the Board of Education**

The Rumson-Fair Haven Board of Education meets in public session twice each month, usually on the second and third Tuesdays, beginning at 6:30 p.m. in the Auditorium of the High School. The Board of Education welcomes comments and suggestions from the residents of Fair Haven and Rumson. To that end, provision is made for public discussion at each meeting.

There are two ways in which an individual or group may address the Board directly in person. The request should be made in advance to be recognized during the first Public Discussion session of the meeting. The request should be made to the office of

the Superintendent of Schools by Noon on Friday preceding the meeting. The request should identify the name of the individual or group and the topic of the comments. The phone number of the Superintendent is 732-842-1597, extension 550.

The second way is to be recognized during one of the two Public Discussion sessions included on the agenda for the meeting. The first session occurs prior to Board votes on action items. Remarks during that session are restricted to topics included on the printed agenda, unless a request to be recognized was made as described above. The second session occurs near the end of the meeting, and any topic may be addressed.

Each session is limited to 30 minutes. Any one person may address the Board for a maximum of 5 minutes. Once a particular topic has been addressed by a member of the public, subsequent comments on that same topic by other people is limited to a maximum of 2 minutes. Citizens who have spoken once during the session will be recognized a second time only after all others have been heard a first time. Speakers are required to state their names and addresses.

These guidelines have been established in order to permit public input, while permitting the Board of Education to conduct its business in a reasonable amount of time. As always the Board welcomes public input in the form of letters addressed to the Superintendent of Schools, 74 Ridge Road, Rumson, NJ 07760.